

| <b>Times:</b>        | <b>Length</b> | <b>Item:</b>          | <b>Speaker(s):</b>   | <b>Topic Title:</b>                              | <b>Description:</b>  |
|----------------------|---------------|-----------------------|--|--|--|
| 09:00 – 09:20        | 20            | Registration          | N/A  | N/A  | A chance for landlords to take a break, network with colleagues and visit the Exhibitors area  |
| <b>09:20 – 09:40</b> | <b>10</b>     | <b>Welcome Speech</b> | <b>David Sidaway &amp; Carl Brazier</b>                          | <b>Welcome</b>                                   | <b>Welcome address by Stoke on Trent City Director &amp; Director of Housing &amp; Customer Services</b>   |
| <b>09:40 – 10:30</b> | <b>50</b>     | <b>Topic One</b>      | <b>Tessa Shepperson</b>  | <b>Setting up a Tenancy &amp; Initial Checks</b> | <b>Tenancy / Licence<br/>Initial checks<br/>Gas Safety, Energy Performance, How to Rent etc....</b>  |
| 10:30 – 10:45        | 15            | Morning Break         | N/A  | N/A  | A chance for landlords to take a break, network with colleagues and visit the Exhibitors area  |
| <b>10:45 – 11:35</b> | <b>50</b>     | <b>Topic Two</b>      | <b>Edward Palmer &amp; Naveed Akbar</b>                          | <b>Possession Notices &amp; Proceedings</b>      | <b>Section 8 Notices<br/>Section 21 Notices<br/>Possession Proceedings</b>   |
| <b>11:35 – 12:25</b> | <b>50</b>     | <b>Topic Three</b>    | <b>Local Authority – Panel<br/>Daniel Marson<br/>Gill Taylor</b> | <b>Local Authority Issues</b>                    | <b>Local Housing Allowance / Universal Credit<br/>Civil Penalties (Gill)<br/>Licensing – selective and mandatory<br/>Trading Standards – Rogue Traders</b> |
| 12:25 – 13:25        | 60            | Lunch                 | N/A  | N/A  | A chance for landlords to take a break, network with colleagues and visit the Exhibitors area  |

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| <b>13:25 – 14:15</b> | <b>50</b>     | <b>Topic Four</b>   | <b>Tessa Shepperson</b>                         | <b>New Legislation &amp; changes</b>               | <b>Update on Legislation &amp; changes<br/>Update on Tenancy Deposits</b>                                   |
| <b>Times:</b>        | <b>Length</b> | <b>Item:</b>        | <b>Speaker(s):</b>                              | <b>Topic Title:</b>                                | <b>Description:</b>   |
| <b>14:15 – 15:05</b> | <b>50</b>     | <b>Topic Five</b>   | <b>Police Issues<br/>DC Rowley<br/>DI Evans</b> | <b>Police Issues</b>                               | <b>Cannabis Farms<br/>Slavery / Immigration<br/>Anti-Social Behaviour<br/>Closure Orders</b>                |
|                      |               |                     |   |  |   |
| 15:05 – 15:20        | 15            | Afternoon break     | N/A   | N/A  | A chance for landlords to take a break, network with colleagues and visit the Exhibitors area               |
|                      |               |                     |   |  |   |
| <b>15:20 – 16:10</b> | <b>50</b>     | <b>Topic Six</b>    | <b>Tom Buck</b>                                 | <b>Tax &amp; Succession Planning for Landlords</b> | <b>Sole ownership / Limited Company<br/>Stamp Duty issues<br/>Capital Gains Tax<br/>Succession Planning</b> |
|                      |               |                     |   |  |   |
| 16:10 – 17:00        | 50            | Questions & Answers | General   | N/A  | Questions & Answers   |